



PARENTS AND FRIENDS' ASSOCIATION


PO Box 1198
Bunbury WA 6230
ph: (08) 9722 6000
pandf@bcgs.wa.edu.au

AGM MINUTES Meeting on Monday 10 February 2025 at 5.30pm Bovell Meeting Room

1. MEETING OPENED 5.35PM

PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

Prayer

Lord God,

During this meeting help us to be guided by your Spirit. May we be wise in our discernment, balanced in our judgment and fair in our decisions. Though we may, at times, have differing views, may we listen to one another and be guided by our common goals. May we always be mindful in our words and actions of what is best for all children in our school.

We ask this through Jesus Christ our Lord, Amen

Acknowledgement of Country

We acknowledge the traditional owners of this land both past and present. This land is the home of the Noongar people. We are standing now on Wardandi country the place of the dolphin dreaming. The Wardandi people are the coastal people and have strong links to this area. With respect to the current Wardandi people and ancestors of the past we thank them for accepting us. Today with mutual respect and understanding we acknowledge the past and its differences and now look forward to working together to build strong relations.

2. WELCOME AND APOLOGIES

PRESENT – Karen Kelly, Danielle Watson, Clare Kirke, Rob Whirledge, Wayne Martin, Crissiane Kappes, Matthew O'Brien, Stacey Harrison, Sharna Gallagher-Baird, Aaron Gallagher-Baird, Terri Pienaar, Angela Howie (online), Naomi Milner

Online (late) Cheyne Brinkworth, Ben Melville, Jacinta Cover

APOLOGIES – Kathy Chiera, Sarah Beaton, Catherine Grant, Christiane Melville advised will be late

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Proposed by Crissi Kappes Seconded by Danielle Watson

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil



PARENTS AND FRIENDS' ASSOCIATION


PO Box 1198
Bunbury WA 6230
ph: (08) 9722 6000
pandf@bcgs.wa.edu.au

5. REPORTS

As previously reported. Sarah advised that 2023 forms have been lodged with associations online and once 6 voting members from AGM, lodgement of the 2024 years to occur.

6. PRESIDENT DECLARES ALL COMMITTEE POSITIONS VACANT

7. NOMINATIONS FOR OFFICE BEARERS AND ENDORSEMENT

Matthew stepped in to Chair. Refer to Nomination Summary of submitted nominations. Nominations called from the floor. Nominations from Danielle Weston, Karen Kelly and Aaron Gallagher-Baird. Potential for Ordinary Members to subsequently take on a Committee role not yet filled.

Elected positions unopposed as follows:

PRESIDENT Clare Kirke	MERCHANDISE CO-ORDINATOR Danielle Watson
SENIOR VICE PRESIDENT No nominations	CATERING CO-ORDINATOR Aaron Gallagher-Baird
JUNIOR VICE PRESIDENT No nominations	SOCIAL CO-ORDINATOR UPPER PRIMARY No nominations
TREASURER Sarah Beaton	SOCIAL CO-ORDINATOR LOWER PRIMARY No nominations
SECRETARY Sharna Gallagher-Baird	SOCIAL CO-ORDINATOR SECONDARY Lizelle Gers
ORDINARY COMMITTEE Karen Kelly Christiane Melville Catherine Grant	 Dan'yelle Blythe Courtney Brennan Jacinta Cover



PARENTS AND FRIENDS' ASSOCIATION


PO Box 1198
Bunbury WA 6230
ph: (08) 9722 6000
pandf@bcgs.wa.edu.au

8. BANK ACCOUNT SIGNATORIES

It is resolved that the following Office Bearers are to be removed remain signatories to Bunbury Cathedral Grammar School Parents & Friends' Inc. 036-122 772687 and Bunbury Cathedral Grammar School Parents & Friends' Inc. 036-122 772695 namely: Stacey Harrison, & Crissi Kappes.

It is resolved that the following Office Bearers are to remain signatories to Bunbury Cathedral Grammar School Parents & Friends' Inc. 036-122 772687 and Bunbury Cathedral Grammar School Parents & Friends' Inc. 036-122 772695 namely: Sarah Beaton

It is resolved that the following Office Bearer is to be added as a signatory to Bunbury Cathedral Grammar School Parents & Friends' Inc. 036-122 772687 and Bunbury Cathedral Grammar School Parents & Friends' Inc. 036-122 772695 namely: Aaron Gallagher-Baird & Clare Kirke

9. ASSOCIATION ONLINE PORTAL ACCESS (TREASURER)

SARAH BEATON

10. RECONCILIATION OF P&F ITEMS

Shed keys

- Aaron Gallagher-Baird, Clare Kirke, Danielle Watson
- Darren Fraser – BCGS Operations Manager

Merchandise cage keys

- Lock removed

Van keys

- Aaron Gallagher-Baird, Darren Fraser, BCGS Marketing

Bovell Room Key A5/ L4

Clare Kirke

Pavilion K1, K2 and L4 classroom key (downstairs)

Clare Kirke

Debit Cards

Sarah Beaton, Clare Kirke, Aaron Gallagher-Baird

Laptop

Sharna Gallagher-Baird

ACTION: Naomi to completed minutes and return to IT for updates prior to Sharna collecting.

11. MEETING CLOSED AT 6.00PM