



FEES AND CHARGES | EDUCATION AND CARE

KOOLANGKA LEARNING	COST PER DAY/SESSION (BEFORE CCS)
DAYCARE FOR CHILDREN 12 months - 5 YEARS OLD	\$155 per day
BUNBURY CATHEDRAL GRAMMAR — EARLY EDUCATION	
LITTLE GRAMMIES PRE-KINDY PROGRAM	\$85 per day
KINDERGARTEN	\$80 per day
OUTSIDE OF SCHOOL HOURS CARE (OSHC)	
BEFORE SCHOOL CARE - For students aged 4-12 years who attend Bunbury Cathedral Grammar School	\$30 per session
AFTER SCHOOL CARE - For students aged 4-12 years who attend Bunbury Cathedral Grammar School	\$40 per session
VACATION CARE - For students aged 4-12 years Open to the community	No Excursion - \$95 per booking With Incursion - \$105 per booking With Excursion - \$115 per booking

TERMS AND CONDITIONS — EDUCATION AND CARE

These terms and conditions are further outlined in the Education and Care Payment of Fees Policy.

Kindergarten

The Kindergarten program at Bunbury Cathedral Grammar School is a bridging program to primary school education and requires school enrolment into Pre-Primary. School enrolment registers the student for a place in the Pre-primary class. Families must complete a School Enrolment Application to be eligible to be offered a place. Forms can be found and completed at bcgs.wa.edu.au/applytoday

Child Care Subsidy

Registration for Child Care Subsidy (CCS) is the responsibility of the family. The parent/signatory responsible for payments is encouraged to register for CSS through Services Australia. The CCS provides assistance with the cost of child care and is subject to eligibility. It is the responsibility of the family to register, claim and manage their CCS account as per the conditions set out by Services Australia. Any disputes with CCS payments are the responsibility of the family. The family will be referred to contact Services Australia directly for any enquiries regarding CCS payments.

The CCS will be provided directly to the Service and this amount deducted from the parent/family account. If at any time a parent or signatory is not eligible for CCS as specified by Family Assistance Law the payment of full fees is required.

Gap Fees

Families are required to pay the difference between the fee charged and the CCS amount. The difference is referred to as the 'gap' amount.

Late Pick Up Fees

A late fee will apply where children are not picked up prior to closing time of 6.00pm. Currently, a fee of \$1 per minute will be incurred by the family. Any late pick up fees are not eligible for the CCS. A review of the child's enrolment will occur where families are consistently late for pickup.



Statements

Families will be issued with a Statement of Entitlement on a fortnightly basis in accordance with the fee payment and Regulatory requirements. The Statement of Entitlement is generated using our CCS software which meets all requirements as per Family Assistance Law legislation, including details of the sessions of care provided and the resulting fee reduction amounts.

Payment of Accounts

Families are required to pay fees using the Service's direct debit system OWNA. A dishonour fee will apply for direct debit transactions where there are insufficient funds to cover the fees.

Fees are payable a week in advance for every session that a child is enrolled at the Service. This includes pupil free days, sick days, and family holidays but excludes periods when the Service is closed.

The family is required to provide banking details via the OWNA app to facilitate set up of the direct debit account.

Withdrawal and Termination from the Service

Parents are to provide two weeks written notice of their intention to withdraw a child from the centre. If termination from the Service is required without notification, families may lose their CCS, resulting in the requirement for full fees to be charged.

Absences and Attendance

Families are requested to contact the Service if their child is unable to attend a particular session. If a scheduled session of care falls on a public holiday, families are required to pay normal fees.

Families are still liable for the 'gap' fee to the Service if their child is unable to attend. CCS sets out allowable absence days per financial year (currently 42 days) plus additional options to apply for additional care subsidy and families can view their absence count via their CCS account available via MyGou/Services Australia.

Debtor Liability

By booking a day/session, parents/signatories agree to be jointly and severally liable for all fees and other payments. This arrangement continues irrespective of any changes to the relationship between the signatories. Any request to vary this agreement must be made in writing to the Chief Financial Officer and is at the Service's discretion.

Unpaid Fees

If a family fails to pay the required fees on time, the child's position may be terminated if an alternative mutually agreed payment arrangement has not been made. At this time the Service will initiate its debt collection process.

Review of Fees

Fees are subject to change at any time provided a minimum of four weeks written notice is given to all families.

Any CCS hourly rate increases are governed by CCS and are automatically adjusted through our software.

Government Financial Assistance Schemes

On enrolment, we will require the Customer Reference Number (CRN) of the person linked with the child, along with the child's CRN. Attendance can be confirmed and the appropriate CCS subsidy applied. If not submitted, full fees will be charged.